Colchester Public Schools

Budget Transfer - Less than $5,000

Superintendent Approval

School/Department: Special Education

Reason for Request: The department needs to pay Frontline for IEP Direct Services in the amount of $16,029.41. The department has $9,345.31 in the FY2022 IDEA Grant. We are recommending and requesting to transfer $6,684.10 from the district special education budget account number 120005-42690 (Instructional Supplies) into account number 120005-42611 (Other Supplies/ Materials) to cover the remaining balance for the Frontline Invoice.

Reason for Available Funds: Grants that need to be expended by June 2023 will be used for purchasing instructional supplies needed for the 2022-23 school year.

	Account Number	Account Name	Amount
From:	120005-42611	Instructional Supplies	4,684.41
To:	120005 42690	Other Supplies/Materials	4,684.41

Jul 14, 2022
Date Requested

Glen McGrath
School Principal, Program Director or Supervisor

7/15/22
Date Reviewed

Rachel L. Linkkila
Chief Financial Officer

7/15/22
Date Approved

Karyn Dowell
Superintendent of Schools

Date Notified

Board of Education Clerk